



Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP | Tel: 01702 716288

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Chair: Councillor Bernard Arscott | **Vice Chair:** Councillor Sandra McCurdy



Community and Culture Committee Meeting

You are hereby summoned to the Community and Culture Committee Meeting to be held in the Room 8, The Council Chamber, Leigh Community Centre, 71-73 Elm Road, Leigh-on-Sea, Essex, SS9 1SP on Tuesday 29th October 2024 at 8.30pm.

C Milligan

Clare Milligan
Town Clerk
23rd October 2024

Chair: Councillor P Gilson

Councillor Membership: Dr D Bowry, A Hart, J Lloyd, C Mulroney and J Suttling.

The press and the public are cordially invited to join the meeting.

AGENDA

1. Apologies for Absence

To receive and approve apologies for absence.

2. Declarations of Members' Interests

Declaration of any disclosable pecuniary interests, other registerable and non-registerable interests relating to items on the Agenda in accordance with the Code of Conduct.

Members must not participate in any discussion on the matter in which they have declared a disclosable pecuniary interest or other registerable interest or participate in any vote, or further vote, taken on the matter at the meeting and must withdraw from the room unless the Member has received a dispensation in relation to the matter.

3. Public Participation

In accordance with Standing Order 3.e. to allow up to 15 minutes for members of the public to make representations, ask questions and give evidence in respect of any item on the agenda. In accordance with Standing Order 3.f. no one person shall speak for longer than 3 minutes. At the close of this item members of the public will no longer be permitted to address the Council.

4. Minutes

To receive and agree the minutes of the Community and Culture Committee meeting held on 20th August 2024 and the Extra Ordinary Community and Culture Committee meeting held on 30th September 2024.

5. Clerk's Report

To receive an update on any matters arising from the previous meeting that are not an agenda item.

6. Christmas Lights Switch On

To receive a recommendation from the working group re the activities for the switching on of the Christmas lights for discussion and agreement.

7. Memorial Plaques

To discuss memorial plaques that are on the planters in Strand Wharf and advise if further plaques can be added.

8. Disability Project at Manchester Drive Allotments

To receive a proposal for a disability project at the Manchester Drive allotment site, discuss and decide on whether this can go ahead or not.

9. Music Event Proposal

To receive a proposal for a music event to take place in the community centre for residents for discussion and decision on whether to agree the event or not.

10. Community Fridge

To discuss and decide on the future of the community fridge as the original person who took this on is no longer able to do it.

11. Allotment Associations

- a) To discuss the amounts allocated to each allotment association and agree on any increases and how the associations should be reporting the spending to the Council.
- b) To discuss the possibility of having CCTV installed at the Manchester Drive allotments and decide on any actions to be taken.

12. Cooker for Café

To receive the three quotes for a replacement commercial electric ranger cooker for the café, discuss and agree which quote to accept.

13. Lighting in Room 4

To receive a quote for replacing the lights in room 4, discuss and agree next steps.

14. Shelter near Gypsie Bridge

To discuss the shelter to ascertain if it belongs to the Town Council and/or if the Town Council has responsibility of refurbishing it and decide on any actions to be taken.

15. Community and Culture Draft Budget 2025/26

To receive a draft committee budget for 2025/26 for discussion and possible approval.